

WICKLOW COUNTY COUNCIL

Ballynagran Small Grants Scheme

2013/14



**Application Form
and
Guidelines**

Wicklow County Council
Ballynagran Small Grants Scheme 2013/14

1. Name of Applicant _____

2. Address _____

3. Are you the owner and occupier of the above property? _____

Daytime Phone No _____ Mobile _____

Email _____

PPS No _____

The maximum total grant available from this scheme is €2,500

Please indicate cost of project for which grant is sought

	Projects eligible for funding	Lowest quotation
1	Wood burning stoves (with 75% efficiency or above which conform to EN 303-5 standard) and wood heating systems and boilers (Timber or wood chip or wood pellet)	
2	Double/triple glazing window replacement	
3	Heat Recovery Ventilation System with or without odour control/demand controlled ventilation/building draft proofing	
4	Solar Photovoltaic (PV) panels	
5	Planting of Trees and Shrubs for environmental screening and odour minimisation	
6	BER Certificates (see scheme details)	
7	Attic Insulation	
8	Wall Insulation – Cavity/External/Dry Lining	
9	Boiler upgrade including zoning and controls	
10	Heating controls upgrade	
11	Solar panels for water heating	
	Total Cost	€

Applicants Signature _____

Date: _____

Details to be supplied with the Application Form

- 1. Please mark the location of your property with an X on the map supplied.**
- 2. Please include two quotations from registered contractors for the proposed projects - you may use either contractor but your grant will be calculated on the basis of the lowest quotation.**

It is a condition of the grant that the applicant ensures that the approved works comply with all statutory regulations.

Wicklow County Council reserves the right to inspect the property before you start any works and also after the works are completed. This inspection is only to ensure that any grant has been spent properly and in accordance with the rules of the scheme.

CLOSING DATE: THURSDAY 12TH SEPTEMBER AT 12 NOON.

Wicklow County Council Ballynagran Small Grants Scheme 2013/14

The Ballynagran Landfill Community Liaison Committee and Wicklow County Council have agreed to put in place a grant scheme to provide energy efficient improvements work and environmental screening.

This grant may only be availed of by owner occupied households living within the boundary area marked on the attached map.

No miscellaneous/discretionary works will be considered under the scheme.

This scheme is being funded through the proceeds of the levy on the Ballynagran Landfill Facility. All works are subject to a maximum grant of €2,500.

Qualifying Projects for 2013/14

	Projects eligible for funding	SEAI Funding	Ballynagran Grant
1	Wood burning stoves (with 75% efficiency) and wood heating systems and boilers (Timber or wood chip or wood pellet)	0	90% total cost
2	Double/triple glazing window replacement	0	90% total cost
3	Heat Recovery Ventilation System with or without odour control/demand controlled ventilation/building draft proofing	0	90% total cost
4	Solar Photovoltaic (PV) panels	0	90% total cost
5	Planting of Trees and Shrubs for environmental screening and odour minimisation	0	90% total cost Subject to maximum grant of €500
6	BER Certificates (see scheme details)	0	€90 X 2
7	Attic Insulation	€200	90% net cost *
8	Wall Insulation – Cavity/External/Dry Lining	€250 – €3,600	90% net cost *
9	Boiler upgrade including zoning and controls	€560	90% net cost *
10	Heating controls upgrade	€400	90% net cost *
11	Solar panels for water heating	€800	90% net cost *

* Net cost is total cost of work less any grants available from SEAI .

The 2013/14 scheme wishes to –

- Maximise the amount of community/environmental type benefits
- Reflect best environmental/sustainable practices

It is therefore proposed to analyse the impact of the grants available under the Ballynagran Small Grant Scheme.

To facilitate this analysis a BER Certificate must be provided both before works are started and on completion of same. It is a condition of this grant scheme that all BER information furnished may be used and shared in summary format for analysis purposes.

Funding available

The amount of funding is decided on a yearly basis.

General Conditions

Wicklow County Council and the Ballynagran Landfill Community Liaison Committee will undertake to review the scheme from time to time and as a result may make any changes necessary without any prior notice and at the Council's discretion.

You must submit two quotations from registered contractors for the proposed project with the Application Form.

On receipt of a valid grant Application Form, Wicklow County Council will determine

- ❖ Whether you are eligible to claim the grant
- ❖ Whether your proposed improvements qualify for the grant

Wicklow County Council will write to you and let you know if you are successful in getting a grant. You must not start any works before receiving written approval from Wicklow County Council.

All approved works must be completed and invoices submitted by 31st May, 2014.

Please note the following:

1. A full grant may be payable for approved works carried out by a Contractor registered for VAT who holds a current Form C2 or Tax Clearance Certificate from the Revenue Commissioners.
2. A grant for materials only will be paid for any works carried out by voluntary labour. Receipts for material from registered suppliers must be supplied
3. Grants are claimed after the works are completed and the registered contractor has been paid or entered into a financing agreement with the homeowner.
4. The grants will be paid once we are satisfied that the works have been properly carried out.
5. You will not be refunded for money you have already spent before the grant was approved.
6. Wicklow County Council are not liable for any costs incurred during the preparation of your application for grant aid.
7. All payments for grants will be paid within 6 weeks of receipt of valid receipts, copy of contractors Tax Clearance Certificate and a before and after BER certificate.
8. If you are being paid more than €10,000 by Wicklow County Council in any tax year You will be required to present a personal Tax Clearance Certificate

You should forward your fully completed application form together with all required documentation for the project to:

**The Office of Community, Cultural and Social Development
Wicklow County Council
County Buildings
Wicklow
Co. Wicklow.
Tel: 0404/20208.**

Any queries regarding the scheme will be dealt with by email only to ballynagranliaison@wicklowcoco.ie

Closing date for receipt of fully completed applications is:

12 noon on Thursday 12th September, 2013.

